

COUNCIL ROOM-----May 20, 2019

The Waukon City Council met in regular session on May 20, 2019 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: John Lydon, Gayle Decker, John Ellingson, and Ben Rausch. Council members absent: Arvid Hatlan.

Others present: City Manager Dean Hilgerson; Assistant Police Chief Paul Wagner; Park, Recreation & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; City Attorney Jim Garrett; WEDC- Ardie Kuhse, Joe Cunningham and Dennis Lyons; Fehr Graham- Lyle TeKippe; The Standard- Joe Moses; Upper Iowa Insurance Services Corp- Jane Regan; Dan Denk; Jane Saddler-Punelli; and citizens.

The Mayor called the meeting to order.

Moved by: Lydon

Seconded by: Decker

To approve the consent agenda.

Agenda

Minutes of May 6, 2019 regular session.

Approval of Transfer of Premise, Temporary transfer beginning 7/17/2019 and ending 7/21/2019; Pavilion to Grandstand, Allamakee County Agricultural Society, 705 Allamakee St.

Approval of Clerk/Treasurer Reports- April 2019.

Payment of Claims

AFLAC	insurance	259.00
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	3,000.00
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	2,666.67
Allamakee Clayton Electric Coop	services	81.34
Allamakee County Auditor	equalization-Fire Station	3,658.64
Allamakee County Sheriff	ans. services	750.00
Anderson Law Firm	services	281.25
Blue Cross Blue Shield	insurance	15,037.83
Builders First Source	supplies	180.98
Casey's General Stores, Inc.	fuel	198.72
Century Link	long distance service	49.53
Century Link	services	506.72
City of Waukon	ambulance appropriation	5,500.00
Cunningham Hardware & Rental	supplies	173.45
Fehr Graham Engineering & Environmental	services-Wastewater Treatment Plant	22,639.00
First Supply LLC	parts	52.16
Freedom Bank	princ/int.-Fire Truck	22,232.66
Freedom Bank	princ/int.-Fire Station	8,365.00
Group Services, Inc.	self-fund request	961.68
Hach Company	supplies	499.48
Interstate Power & Light Company	new street light pole	801.69
Iowa Department of Transportation	asphalt emulsion	612.50
JaDecc's Inc.	supplies	100.00
James Garrett Law Office	legal fees	2,869.33
Jim's Full Service	fuel-Ambulance	301.00
Ken Kerr Electric	services	50.00
Kerndt Trenching Service	digging frost boils	1,335.50
Kwik Trip Inc.	fuel	1,320.39
Leiran Auto Repair LLC	repairs	247.23
Mulgrew Oil & Propane	fuel	842.47
Mulgrew Oil & Propane	fuel-Ambulance	852.53
Ness Pumping	services	1,200.00
Northeast Iowa Telephone Company	services	59.95
Palmer Repair Inc.	parts	3.00
Palmer Repair Inc.	garage repairs-Ambulance	126.75
Quillin's Food Ranch	supplies/UPS charges	182.40
Ricoh USA, Inc.	copies	22.38
Ed Schoenthal	reimbursement	122.55
Shred-it	services	45.00
Skyline Construction, Inc.	gate valve replacement	11,255.20
Skyline Construction, Inc.	services	7,459.00
Stanard & Associates, Inc.	services	101.00
Team Laboratory Chemical Corp.	supplies	370.50
Tri-State Doors	service call	75.00
US Cellular	services	484.07
Upper Iowa Insurance Services Corp	insurance add-on	218.00
USABlueBook	supplies	261.62
Village Farm & Home	supplies	349.90
Waukon Economic Development Corp	sign reimbursement	39.76
Waukon Wellness Center	appropriation	5,000.00
Zach Moyle Masonry	tuckpointing/windows	9,000.00
City of Waukon	petty cash	69.90
Donan Engineering Company, Inc.	consultation-Library roof	1,500.00
EFTPS	federal withholding	3,670.93
EFTPS	soc. sec./medicare withholding	7,610.10
Freedom Bank	princ/int.-Gundersen Clinic	4,550.00
Iowa Department of Natural Resources	certification renewal	120.00

Jane Regan reported on the Plaza Project redesign. The committee met with the Waukon Economic Development Corporation (WEDC). They felt it was a good time to proceed with the project. WEDC voted five to two, in a recent meeting, to remove the LED sign from the Plaza. It is the committee's recommendation to move forward and have the project engineered and designed.

Moved by: Rausch

Seconded by: Lydon

To move forward with engineering proposals and designing the Plaza Project.

Yes: 3

Absent: 1 Hatlan

No: 1 Decker

The Mayor declared the motion carried.

WEDC member, Joe Cunningham, asked that the council expand a street in the subdivision called 5th Street SW using net proceeds from sale of property in the industrial subdivision. This expansion would open three residential lots and one industrial lot.

Moved by: Rausch

Seconded by: Lydon

To move forward with developing lots and getting proposals for 5th Street SW street expansion.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Consultation fees were discussed. Jim Cooper will speak with Robert Campbell regarding an agreement for his consultation services and the item will be on the next agenda.

No Action Taken.

Moved by: Lydon

Seconded by: Ellingson

To approve additional windows for the City Hall window replacement with a total increase of \$680. The original proposal was for \$7,300 with Moyle Masonry to replace windows with glass block and fill in brick above the arches.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Keith Burrett, Street Superintendent, presented two proposals for chip seal work on 2nd Street NW. The proposals included Prairie Road Builders, Hazleton, Iowa in the amount of \$13,249.60 and Blacktop Service Company, Humboldt, Iowa in the amount of \$22,583.00.

Moved by: Decker

Seconded by: Rausch

To accept the low proposal from Prairie Road Builders to chip seal 2nd Street NW from West Main Street to 4th Avenue NW and provide surface patch of 5 tons in the amount of \$13,249.60.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Lyle TeKippe, Fehr Graham, presented a proposal for resurfacing improvements on 2nd Street NW between 4th Avenue and 8th Avenue NW. There was long discussion regarding special assessments and street repairs, maintenance, and improvements.

Moved by: Decker

Seconded by: Lydon

To table discussion in order to obtain a better definition of what the Cities' goals are for street repairs, replacement or maintenance.

The Mayor called for a roll call vote.

Yes: Rausch, Lydon

Absent: Hatlan

No: Ellingson, Decker

The Mayor declared the motion died for lack of approval. Rausch requested streets/street assessments be placed on the June 3rd agenda.

The Street Department has budgeted for a truck for FY2020. The ordering process takes eight to twelve weeks. Keith Burrett, Street Superintendent, presented proposals from Pladsen Motors (\$36,000); Torkelsons (\$37,425 with trade in) for a ¾ ton pickup with a western plow. The plow is interchangeable with other pickups.

Moved by: Ellingson

Seconded by: Lydon

To allow Keith to place an order for a ¾ ton pickup truck with western plow for FY2020.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

There was discussion regarding hiring summer help in the Water/Sewer Department. There was some discussion regarding age requirements.

Moved by: Ellingson

Seconded by: Lydon

To allow the Water/Sewer Department to advertise for and hire summer help.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Moved by: Rausch

Seconded by: Ellingson

To table discussion regarding recommendation for wage increase for nonunion/departmental employees until next meeting.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

The Mayor announced the appointment of Ben Sweeney to the Planning & Zoning Commission.

Moved by: Ellingson

Seconded by: Lydon

To accept the Mayor's appointment of Ben Sweeney to the Planning & Zoning Commission, with a term to expire September 21, 2021.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Dean Hilgerson announced that he will continue as City Manager until August 14, 2019, at which time he will have fulfilled his two year agreement. He has no plans to continue serving as City Manager beyond that date.

Moved by: Ellingson

Seconded by: Rausch

To move forward immediately in filling the City Manager position.

Ellingson withdrew his motion. The Mayor declared the motion died for lack of approval.

Moved by: Ellingson

Seconded by: Rausch

To instruct the current City Manager, Dean Hilgerson, to put together a proposal to hire a full-time City Manager, that includes wages, benefits, a salary package.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Moved by: Lydon

Seconded by: Rausch

To adjourn.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Lana D. Snitker
City Clerk