

The Waukon City Council met in regular session on June 21, 2021 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street and via Zoom technology. Mayor Pat Stone presided. Council members present: John Ellingson, John Lydon and Gayle Decker. Council members absent: Arvid Hatlan and Ben Rausch. Others present: City Manager Gary Boden; Finance Director Lana Snitker; Police Chief Paul Wagner; Park, Rec and Wellness Center Director Jeremy Strub; Water & Sewer Superintendent Jim Cooper; Assistant Street Superintendent Pat Egan; Assistant City Attorney Kevin Stinn; WEDC- Ardie Kuhse; Fehr Graham – Lyle Tekippe and Lucas Elsbernd; The Standard- Joe Moses; and citizens.

The Mayor called the meeting to order. The Mayor requested the payment in claims for Fehr Graham in the amount of \$3,500 be pulled as it will be on the claims list at the next council meeting.

Moved by: Ellingson Seconded by: Lydon  
To approve the consent agenda.

- Agenda
- Minutes of June 7, 2021 regular session
- Resolution – Agreeing to apply for financial assistance with the USDA and authorize the Mayor and Police Chief to sign all documents relating to the USDA Rural Development loan and/or grant. The Clerk assigned number 3725 to the resolution.
- Resolution – Establishing the Northeast Iowa Regional Housing Trust Fund – Demolition Fund. The Clerk assigned number 3726 to the resolution.
- Resolution – Agreeing to the transfer of \$2,583.25 from the TIF Fund to the Debt Service Fund for the City’s equalization interest payment due June 1, 2021 to the County (per agreement) for the Fire Station. The Clerk assigned number 3727 to the resolution.
- Resolution – Agreeing to the transfer of \$14,685.60 back to the TIF Fund from the Debt Service Fund. It is for correction of the TIF portion of interest payments due November 27, 2020 on the General Obligation in the amount of \$14,632.50 and interest saved on the fire station payment in the amount of \$53.10. The Clerk assigned number 3728 to the resolution.
- Resolution – Agreeing to the transfer of \$8,200.98 from the General Fund to the Municipal Facility Fund for renovation project to Waukon Police Station. The Clerk assigned number 3729 to the resolution.
- Resolution – Agreeing to the transfer of \$9,720.27 from the Municipal Facility Fund to the Capital Equipment Fund in the amount of \$8,635.80 to reverse transfer and to the General Fund in the amount of \$1,084.47 and to close out the Municipal Facility Fund. The Clerk assigned number 3730 to the resolution.
- Resolution – Agreeing to the transfer of \$5,020.60 back to the TF Fund from the McMillan Duplex Project Fund. It is the net TIF decertification for the McMillan Duplex Project. The Clerk assigned number 3731 to the resolution.
- Resolution – Agreeing to the transfer of \$10,000 from the McMillan Duplex Project Fund to the General Fund due to completion of project and to close out the McMillan Duplex Project. The Clerk assigned number 3732 to the resolution.
- Resolution – Requesting Funding from the American Rescue Plan. The Clerk assigned number 3734 to the resolution.
- Approval of IDOT Roadway Maintenance Agreement
- Approval of amending portions of the Police Department Policy Manual to Match the City – Holidays, Vacation, Sick Leave, Bereavement Time, Leave of Absence
- Approval for cigarette permits for the following entities: Casey’s Marketing Company d/b/a Casey’s General Store #1997 – 516 Rossville Rd; Dolgencorp, LLC d/b/a Dollar General Store #7229 – 805 11th Ave SW; Dietrich Enterprise, LLC. d/b/a Double “D” Liquor Store – 618 Rossville Rd; Fareway Stores, Inc. #062 – 777 11th Ave SW; Quillin’s Iowa, Inc. d/b/a Huba Huba – 9 9th St SW; Hy-vee, Inc. d/b/a Hy-Vee Dollar Fresh – 819 11th Ave SW; Kwik Trip, Inc. d/b/a Kwik Star #823 – 101 Rossville Rd; Quillin’s Iowa, Inc. d/b/a Quillin’s Food Ranch – 9 9th St SW
- Approval of Board Member Term Appointment: Library – Neal Daley
- Payment of Claims
- Approval of Pay Request #25 to Wapasha Construction Co. for \$601,262.04 for the Wastewater Treatment Plant Improvements Project

**Payment of Claims for: June 21, 2021**

Aflac	Insurance - June	683.64
Allamakee Clayton Electric	Electricity-May	86.25
Allamakee Clayton Electric	Principal - Fire Station	2,666.67
Allamakee Clayton Electric	Principal - Fire Station	3,000.00
Black Hills Energy	Gas - May	1,172.41
Blake Electric	Fiber - WWTP	645.00
Blake Electric	Pump - WWTP	175.00
Blake Electric	Generator - WWTP	245.00
Blake Electric	Router - WWTP	187.58
Bodensteiner Body Werks	Repairs	274.00
Bruening Rock Products	Supplies	386.89
Burington Repair / Towing	Towing	783.00
Century Link	Telephone -May	403.02
Isaac Cooper	Services	90.00
Chris Doepke	Reimburse - Fuel	25.28
Fahrner Asphalt Sealers LLC	Pavement Marking	4,011.05
Fehr Graham Engineering	Engineering - WWTP	5,449.00

Fehr Graham Engineering	Engineering - 2021 Street Impr.	1,100.50
Fehr Graham Engineering	Eng-2021 Street -- Curb/Gutter	451.50
Dustin Harrington	Reimburse - Boots	127.29
Iowa Dept. of Transportation	Supplies	1,200.00
Jim's Full Service	Fuel - Ambulance	198.90
Kwik Trip, Inc.	Fuel	1,010.35
Lumen	Telephone	74.88
MARC-Mid American Research	Supplies	203.96
Mediacom	Telephone/ Internet	535.13
Midland Scientific	Equipment	10,325.59
Mowers Direct	Blower/Loader	4,164.99
Mulgrew Oil	Fuel	240.46
Mulgrew Oil	Fuel	178.73
Mulgrew Oil	Fuel - Ambulance	403.03
R W Pladsen, Inc.	Repairs	51.24
Ed Schoenthal	Reimburse-Fuel/Meals- Training	72.57
Ed Schoenthal	Reimburse - Boots	137.14
Tyler Sommer Excavating	HEIRFTF - Garage Demo	7,021.65
Stoney Creek Hotel	Training Expense	72.80
UMB Bank	Admin Fees - Go Bond #7418	500.00
UMB Bank	Admin Fees - Go Bond #1519	500.00
US Cellular	Services - May	419.50
Village Farm & Home	Supplies	360.75
Wright Way Computers	IT Services .	195.50
Ziegler, Inc.	Repairs - Generator	825.39
PAID CLAIMS		
IPERS	May Withholding - Police	4,698.86
IPERS	May Withholding - Regular	12,869.81
Treasurer-State of Iowa	State W/H - May	4,143.00
Vantagepoint Transfer	ICMA Retirement -May	614.86
Regular Payroll	December 27 '20-January 9, '21	57,514.96
EFTPS	Federal W/H	4,087.29
EFTPS	SS / Medicare W/H	11,196.92
Treasurer-State of Iowa	Sales Tax	4,924.00
Treasurer-State of Iowa	WET Tax	2,270.00
WSB-CC-Des Moines Register	Monthly Subscription	13.90
Wellness Claims:		
Alliant Energy	Electricity-May	4,172.84
Black Hills Energy	Gas - May	589.88
Cardmember Services	Supplies	85.37
Fareway	Concessions	118.93
Fastenal	Supplies	136.45
News Publishing	Advertising	130.80
Winona Controls	HVAC Repairs	244.88
Wellness Trust Claim:		
Free Motion Fitness	Leg Press	4,137.72
Park Trust Claim:		
Culpepper & Merriweather Circus	Circus- August 12 & 13	290.00
Park/Rec - Pool Claims:		
AgVantage FS	Fuel	824.06
Airgas	Tank Lease	39.00
Alliant Energy	Electricity - May	2,651.57
Benjegerdes Machine, Inc.	Repairs - Pool	73.32
Black Hills Energy	Gas - Pool	31.42
Bodensteiner Implement	Repairs - Park	222.99
Bruening Rock Products	Rock - Park	248.26
Cardmember Services	Supplies	9,713.59
Carquest	Supplies / Repairs	124.95
Carrico Aquatic Resources	Pool Supplies	1,923.65
Century Link	Telephone	38.31
Epic Wear	Little League/Pool/Swim shirts	3,362.83
Fareway	Concessions/Supplies	251.87
Fastenal	Supplies	30.47
Hall Roberts	Field Chalk	173.75
Hausladen Auto Supply	Supplies	269.44
Hennessy Towing	Move Shed	100.00
Innovative Ag	Spray	56.28
JaDecc's	Supplies	116.00
Kerr Electric	Shelter Wiring	2,510.72
Kerr Electric	Lights/Water Heater - Park	506.31
Kurth Plumbing & Heating	Services-Park	335.00
Myers-Cox Company	Concessions	3,385.22
News Publishing	Advertising	50.50
Palmer Repair	Repairs	57.50
Pepsi-Cola of Lacrosse	Concessions	2,102.80
Quillin's	Fuel	388.56
Skyline Construction	Park Shelter	8,224.75

Sweeney Builders, Inc.	Park Shelter	21,620.00
Tri-State Doors LLC	Garage Doors	3,492.00
US Cellular	Telephone	147.12
Village Farm & Home	Repairs	421.19
West Side Waukon Lumber	Park Shelter	16,855.62

General:	137,841.98	Wellness:	7,897.15
Library:	5,388.64	Wellness Trust:	4,137.72
RUT:	21,304.13	Park Trust:	290.00
Employee Ben.:	13,023.32	Water:	14,456.02
2021 Street Improv.:	1,552.00	Sewer:	19,216.88
Sewer Plant:	5,449.00	Debt Service:	<u>5,666.67</u>
NEIRHTF Home Program:	7,021.65	FUND TOTALS:	\$ 243,245.16

Yes: Lydon, Ellingson, Decker                                 Absent: Hatlan, Rausch                                 No: 0  
The Mayor declared the motion carried.

Under Public Comments: There were no public comments

Under Department Reports: Park, Rec & Wellness Director, Jeremy Strub briefed that June is the busiest month at the park and the three ball fields have been used nearly every day. The water fountain in the park will be going in for warranty work as it has not been working. Water & Sewer Superintendent Jim Cooper briefed that the plant was switched over last Tuesday. He will get information to City Hall on getting a sealed bid on the generator. He invited Lucas Elsbernd to speak regarding the change order for extra bedrock removal. Assistant Street Superintendent Pat Egan briefed that paint came in and they started painting the crosswalks and are working on filling cracks. Police Chief Paul Wagner briefed on the delivery process on nuisance abatement notices and discussed taking bids on the explorer.

City Manager Gary Boden discussed an ordinance change to allow the police department to directly serve citations regarding abandoned vehicles. He went through some of the progress and success with the recent nuisance abatements. Boden also mentioned that the city received notification that we were awarded the Community Catalyst Building Remediation Grant for \$100,000 for the Tierney building.

Council member Ellingson briefed that he is submitting his resignation since he will be moving outside of city limits and his last council meeting will be August 16<sup>th</sup>. He also discussed Waukon Code Chapter 122 regarding peddler's permits.

Public Hearing – Amendment #3 of Current Budget, Fiscal Year ending June 30, 2021. There were no oral or written comments received. The Mayor declared the public hearing closed.

Moved by: Lydon   Seconded by: Decker  
To approve amending the current budget for the City of Waukon for the Fiscal Year ending June 30, 2021.  
Yes: Ellingson, Lydon, Decker                                 Absent: Hatlan, Rausch                                 No: 0  
The Mayor declared the resolution approved and the Clerk assigned number 3735 to the resolution.

Police Chief Wagner discussed being approached by a company to purchase their Durango and discussed the purchase of another Tahoe possibly with USDA grant assistance.  
Moved by: Ellingson   Seconded by: Lydon  
To support the Police Chief's plan to sell the Durango and buy two Tahoe's, retrofitting the new vehicles and the application for the USDA grant to offset the costs.  
Yes: 3   Absent: 2   No: 0  
The Mayor declared the motion carried.

Moved by: Lydon   Seconded by: Ellingson  
To enter into closed session per Iowa Code Chapter 21.5 (1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.  
Yes: Decker, Ellingson, Lydon                                 Absent: Rausch, Hatlan    No: 0  
The Mayor declared the motion carried.

Moved by: Ellingson   Seconded by: Decker  
To exit closed session.  
Yes: Decker, Ellingson, Lydon                                 Absent: Rausch, Hatlan    No: 0  
The Mayor declared the motion carried.

Moved by: Ellingson   Seconded by: Decker  
To enter into open session.  
Yes: Decker, Ellingson, Lydon                                 Absent: Rausch, Hatlan    No: 0  
The Mayor declared the motion carried.

Moved by: Ellingson   Seconded by: Lydon  
That City Hall is entertaining proposals for development on the "C Mart" property and the adjacent lot located on West Main and 6<sup>th</sup> Street SW.  
Yes: 3   Absent: 2   No: 0  
The Mayor declared the motion carried.

Moved by: Ellingson   Seconded by: Lydon  
To enter into closed session: Per Iowa Code Section 21.5 (1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.  
Yes: Decker, Ellingson, Lydon                                 Absent: Hatlan, Rausch                                 No: 0

The Mayor declared the motion carried.

Moved by: Decker

Seconded by: Ellingson

To exit closed session.

Yes: Decker, Ellingson, Lydon

Absent: Hatlan, Rausch

No: 0

The Mayor declared the motion carried.

Moved by: Ellingson

Seconded by: Lydon

To enter into open session.

Yes: Decker, Ellingson, Lydon

Absent: Hatlan, Rausch

No: 0

The Mayor declared the motion carried.

Moved by: Lydon

Seconded by: Decker

To adjourn.

Yes: 3

Absent: 2

No: 0

The Mayor declared the motion carried.

Sarah Snitker  
City Clerk