

The Waukon City Council met in regular session on October 21, 2019 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: John Ellingson, Ben Rausch, Gayle Decker, Arvid Hatlan, and John Lydon. Council members absent: None. Others present: City Manager Gary Boden; Interim Police Chief Paul Wagner; Park, Recreation and Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; City Attorney Jim Garrett; WEDC-Ardie Kuhse; Fehr Graham- Lyle TeKippe; The Standard- Joe Moses; and citizens.

The Mayor called the meeting to order. Item 9. j. closed session was removed from the agenda. Some necessary documents were not ready at this time.

Moved by: Lydon

Seconded by: Rausch

To approve the consent agenda.

Agenda

Resolution- Agreeing to transfer \$14,811.57 from the General Fund (proceeds from storm water utility fees) to the Storm Sewer Improvement Fund for project improvements. The Clerk assigned number 3505 to the resolution.

Resolution- Authorizing internal advance to tax increment Subfund in an amount not to exceed \$1,246 for the payment of additional Administrative Costs incurred during September, 2019. The Clerk assigned number 3506 to the resolution.

Minutes of October 7, 2019 regular session.

Approval of City Clerk/Treasurer Reports- September 2019.

Payment of Claims

| | | |
|---|--------------------------------|-----------|
| 2Brothers Powersports | services | 52.80 |
| AFLAC | insurance | 259.00 |
| Allamakee Clayton Electric Coop | services | 81.77 |
| Allamakee Clayton Electric Coop | princ.-Fire Station Loan | 3,000.00 |
| Allamakee Clayton Electric Coop | princ.-Fire Station Loan | 2,666.67 |
| Alliant Energy | services | 19,710.50 |
| Blake Excavating | services | 600.00 |
| Blue Cross Blue Shield | insurance | 16,702.15 |
| Bodensteiner Implement Company | parts | 11.95 |
| Bruening Rock Products Inc. | materials | 68.86 |
| Casey's Business MasterCard | fuel | 19.77 |
| Century Link | services-long distance | 61.72 |
| Century Link | services | 525.82 |
| Jim Cooper | reimbursement | 126.90 |
| Cunningham Hardware & Rental, LLC | supplies | 96.81 |
| Electric Pump, Inc. | services | 3,297.00 |
| Fehr Graham Engineering & Environmental | services-WWTP Imp. | 6,238.50 |
| Fehr Graham Engineering & Environmental | services-Plaza Redesign/Const. | 1,233.00 |
| Group Services, Inc. | self-fund request | 39.88 |
| Iowa Law Enforcement Academy | certification fee | 50.00 |
| Iowa Municipal Finance Officers Association | conference | 30.00 |
| Iowa One Call | services | 53.10 |
| JaDecc's Inc. | supplies/phone | 378.65 |
| James Garrett Law Office | legal fees | 3,848.33 |
| Jim's Full Service | fuel-Ambulance | 194.10 |
| K & W Coatings LLC | aviation light/install | 10,250.00 |
| Ken Kerr Electric | services | 316.15 |
| Keystone Laboratories, Inc. | samples | 64.00 |
| Law Enforcement Seminars, LLC | seminar | 350.00 |
| Midwest Patch | supplies | 772.80 |
| Mulgrew Oil & Propane | fuel-Ambulance | 698.79 |
| Municipal Supply, Inc. | supplies | 1,117.50 |
| Oden Sign Service | services | 150.00 |
| Pop's Produce | services-downtown pots | 1,700.00 |
| Shred-It USA | services | 45.00 |
| US Cellular | services | 712.19 |
| Upper Iowa Insurance Services Corp | insurance add-on | 829.00 |
| USABlueBook | supplies | 216.16 |
| Wright Way Computers | services | 1,799.15 |
| Ziegler Inc. | parts | 421.69 |
| Freedom Bank | princ/int.-Gundersen Clinic | 4,550.00 |
| Waukon State Bank | princ/int.-Gundersen Clinic | 4,550.00 |
| Innovative Ag Services | tax rebate-shortage | 16,190.62 |
| Innovative Ag Services | tax rebate | 19,202.86 |
| Innovative Ag Services | tax rebate | 6,259.20 |
| Reel-Core Inc. | tax rebate | 13,000.00 |
| Regular Payroll | Sept 22, 2019-Oct 5, 2019 | 42,968.21 |
| EFTPS | federal withholding | 4,179.52 |
| EFTPS | soc.sec./medicare withholding | 8,974.32 |
| Treasurer - State of Iowa | water excise tax | 1,682.00 |

| | | | | |
|---------------------------|-----------|------------------|----------|----------------------------|
| Treasurer – State of Iowa | | sales tax | | 1,701.00 |
| Fund Totals | | | | |
| General: | 50,657.53 | Library: | 6,343.34 | Hotel/Motel Econ: 1,233.00 |
| RUT: | 13,022.30 | Wellness Ctr: | 894.00 | TIF Fund: 54,652.68 |
| Water: | 31,023.22 | Spec.Rev.Empl: | 8,487.19 | Adm. Costs: 1,246.00 |
| Sewer: | 13,443.13 | T&A Ins.: | 39.88 | Debt Service: 5,666.67 |
| | | Sewer Plant Imp: | 6,238.50 | Gundersen Debt: 9,100.00 |

Yes: Lydon, Hatlan, Ellingson, Rausch, Decker
The Mayor declared the motion carried. No: 0

Under Public Comments: WEDC- Ardie Kuhse announced Applicant Day for the Census Bureau to be held at the Robey Memorial Library on Tuesday, October 22nd from 1:30 P. M. to 3:30 P. M. Individuals can inquiry about employment opportunities with the Census Bureau. She also announced Meet the Candidate Night to be held at the Robey Memorial Library on Monday, October 28th, starting at 7:00 P. M.

Under Departmental Reports:

Interim Police Chief, Paul Wagner, briefed that they are working on budget numbers for the upcoming fiscal year. There have been some incidences of fighting on the weekends they have had to address. One officer is attending a Smith & Wesson armor school which will qualify the individual to work on hand guns and rifles for the Police department. It is a three year certification. There is a spot held for the academy for an officer to attend coming up in January.

Street Superintendent, Keith Burrett, briefed that leaf pickup began today. It will continue until Thanksgiving or the first snow day. He turned his budget in today.

Water & Sewer Superintendent, Jim Cooper, briefed that they have been trained to use the new camera system. He had just attended a training in Dubuque and one of the topics was GIS mapping systems. City of Waukon has had access to this system for ten years and has not utilized it. Cooper intends to start utilizing the technology and mapping out projects.

Park, Recreation & Wellness Director, Jeremy Strub, briefed that due to weather delays the surface for the tennis courts will not be completed this fall. However, lights will be put in place. Nets will be removed during the winter months in order for a rubber membrane to be placed over the surface for hopes to use the courts as an ice skating rink. The park will be winterized next week.

City Manager, Gary Boden, briefed that the budget process for Fiscal Year 2021 has started. A budget schedule will be presented at the next Council meeting for approval. There are new requirements for public hearings that will have to be addressed in January. A representative from Group Services will present at the next council meeting on our health coverage plan options for the current year as well as issues affecting future years. Planning and Zoning, and Board of Adjustments will meet Tuesday evening this week.

Mayor, Pat Stone, briefed on change orders for the Waukon Industrial Park Sidewalk Project. It was recommended by Roger Mohn, Mohn Surveying, that we allow until November 8th for completion of the project due to weather delays and then look at assessing penalties in lieu of assessing the penalties starting October 15th as stated in original contract. Stone had spoken with Maury Regan regarding 16th Avenue NW issues. Maury Regan asked what he could do to rectify the problem and stated he will do what it takes. Stone, along with Council member Decker, attended the hospital board meeting. He feels things are going in a positive direction with the new CFO. There is a new vacancy on the Planning and Zoning Commission with the recent resignation of Jason Fish. This results in two vacancies needing to be filled. Stone also attended the Personnel Committee meeting recently held.

The Mayor announced that this was the time and place for the public hearing on a proposal to enter into a loan agreement (the “Essential Purposes Loan Agreement”) in a principal amount not to exceed \$1,660,000 for the purposes of financing construction of improvements to streets and refunding the outstanding balance of the City’s General Obligation Corporate Purpose Bonds, Series 2011. The City Clerk announced that no oral or written comments were received. Gary Boden, City Manager, gave further explanation of the proposal. He explained that the new money would not cause a tax increase. It will be a continuation of the existing tax rate for Debt Service that will extend out to 2031. We are utilizing this opportunity to get a low interest rate and add to the Debt Service that we already have but not have an increase in taxes. Stone commented that the new money is levying for street repairs. The Mayor declared the hearing closed.

The Mayor announced that this was the time and place for the public hearing on a proposal to enter into a loan agreement (the “General Purposes Loan Agreement”) in a principal amount not to exceed \$400,000 for the purposes of acquiring municipal buildings and renovating, improving and equipping municipal buildings. Boden gave further explanation of the proposal. The funds are expected to be predominantly for purchase and/or renovations of the Police station, with a small amount going toward equipment purchases as it relates to computer upgrades throughout the City and to fix a few things at City Hall. The City Clerk announced that no oral or written comments were received. The Mayor declared the hearing closed.

Moved by: Lydon Seconded by: Rausch
To agree to the resolution expressing intent to enter into General Obligation Essential Corporate Purposes Loan Agreement and General Obligation General Corporate Purposes Loan Agreement.
Yes: Rausch, Decker, Lydon, Ellingson, Hatlan No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3507 to the resolution.

