

COUNCIL ROOM-----July 20, 2009

The Waukon City Council met in regular session on July 20, 2009 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Keith Schroeder presiding. Council members present: Trent Mitchell, Steve Wiedner, Rodney Peterson, Dave Sanderson and Joe Cunningham. Council members absent: none. Others present: City Attorney James Garrett, Police Chief Clark Bollman, Street Superintendent Randy Murphy, Water/Sewer Superintendent Robert Campbell, Zoning Administrator Jim Hager, Lyle TeKippe-TeKippe Engineering and citizens.

The Mayor opened the meeting with prayer.

Moved by: Mitchell

Seconded by: Peterson

To approve the following consent agenda items:

Agenda

Minutes of July 6, 2009

Clerk/Treasurer Reports-June 2009

Payment of claims

AT & T	service (6)	272.64
Alliant Energy	service (22)	14,123.39
Airgas	service	23.10
Allamakee County Economic Development	1 st qtr. contribution	3,098.25
Benjegerdes Machine, Inc.	parts	51.80
Allamakee County Recorder	service	12.00
Wellmark Blue Cross Blue Shield	insurance-Aug.'09	11,731.62
Bresnahan Oil Company	fuel	126.71
Bruening Rock Products, Inc.	supplies	18.42
Casey's General Store, Inc.	fuel	1,724.84
Cunningham Hardware & Rental	supplies/parts	173.85
Gary's Tractor & Implement, Inc.	parts	23.55
James A. Garrett	fees-June' 09	2,046.67
Group Services, Inc.	adm.fees-Aug.'09	227.00
Group Services, Inc.	self fund req.-July '09	11.60
Hartig Drug Company	service	2.28
Hygienic Laboratory-University of Iowa	samples	90.00
Hygienic Laboratory-University of Iowa	samples	36.00
Iowa One Call	service	45.90
Keystone Laboratories, Inc.	samples	66.50
Kwik Trip, Inc.	fuel	188.40
Mississippi Welders Supply Co., Inc.	service	276.00
Northeast Iowa Task Force	dues	500.00
Palmer Repair	parts/labor	2,301.62
Pamida, Inc.	supplies	8.88
Qwest	service (9)	672.15
DuWayne Snitker	dog care	105.00
Storey Kenworthy	supplies	577.22
Teamsters Local 238	union dues-Aug. '09	259.00
TeKippe Engineering PC	'09 SW sewer improve.	2,702.20
TeKippe Engineering PC	'09 SW water improve.	6,387.60
Torkelson's of Waukon	parts/labor	50.89
US Cellular	service (3)	244.06
Waukon Postmaster	postage stamps	44.00
WSB/Electronic Filing	soc.sec. withholding	8,531.95
WSB/Electronic Filing	federal withholding	2,720.41

IPERS		withholding	5,607.43
IPERS		withholding	2,507.35
Waukon State Bank		principal/interest	4,550.00
Farmers & Merchants Savings Bank		principal/interest	4,550.00
Jim & Mary Ann Ryan		digging bond refund	500.00
Regular Payroll		June 14-June 27, 2009	44,613.31
Regular Payroll		June 28-July 11, 2009	39,062.79
Fund Totals:	General:	76,257.21	Spec.Rev.Employ.Ben: 6,972.60
	RUT:	11,595.10	Debt Gundersen: 9,100.00
	Water:	15,422.97	2009 SW Util.(Water)-TIF: 6,387.60
	Sewer:	18,085.94	2 nd St.SW San.Sewer 2,702.20
	Library:	6,244.62	T&A Self Fund Ins: 11.60
	Wellness Ctr:	8,086.54	

Yes: Peterson, Wiedner, Mitchell, Cunningham, Sanderson No: 0
The Mayor declared the motion carried.

This being the time and place set for the Public Hearing on the proposed plans, specifications, form of contract and estimate of costs for Ninth Street SW Street Improvements Project, the Mayor called for any oral or written comments and there were none. The Clerk announced that no written comments had been previously received. The Mayor then declared the Public Hearing closed.

Public comments were heard from Gil Hunstad regarding an abandoned sewer line on the former IOCO property he recently purchased.

Moved by: Sanderson Seconded by: Mitchell
To approve a resolution finally approving and confirming plans, specifications and form of contract for Ninth Street SW Street Improvements Project.
Yes: Wiedner, Cunningham, Mitchell, Peterson, Sanderson No: 0
The Mayor declared the resolution approved and the Clerk assigned the number 2229 to the resolution.

The Mayor announced that the bids for the Ninth Street SW Street Improvements Project had been received and opened by the City Clerk, with the assistance of the Project Engineers, at 10:00 a.m. on July 16, 2009, pursuant to resolution of the Council. The Mayor further announced that this was the time and place set for the consideration of the bids for the Ninth Street SW Street Improvements Project by the Council.

The City Clerk informed the Council that the following bids and proposals had been submitted for the consideration of the Ninth Street SW Street Improvements Project.:

<u>Name and Address of Bidder</u>	<u>Amount of Bid</u>
Skyline Construction, Inc. 325 Washington Street PO Box 127 Decorah IA 52101	Base Bid: \$383,720.93
	Option A: \$147,448.42 (West Main Street)
	Base Bid + Option A
	Total = \$531,169.35
Tschiggfrie Excavating Co. 425 Julien Dubuque Drive Dubuque IA	Base Bid: \$459,714.78
	Option A: \$178,707.27 (West Main Street)
	Base Bid + Option A

Total = \$638,422.05

The Council considered all of the proposals received for the proposed Ninth Street SW Street Improvements Project.

Moved by: Peterson

Seconded by: Cunningham

To approve a resolution awarding contract for Ninth Street SW Street Improvements Project to Skyline Construction, Inc., Decorah IA for a total of \$531,169.35 (Base Bid \$383,720.93 + Option A \$147,448.42-West Main Street).

Yes: Wiedner, Sanderson, Peterson, Mitchell, Cunningham

No: 0

The Mayor declared the resolution approved and the Clerk assigned the number 2230 to the resolution.

An ordinance vacating a portion of Eighth Street SW in the City of Waukon, Iowa (all that part of Eighth Street SW lying between the South line of First Avenue SW and the North line of Second Avenue SW) was presented to the Council for approval.

Moved by: Mitchell

Seconded by: Peterson

To approve the third and final reading and passage.

Yes: Peterson, Sanderson, Mitchell, Wiedner

No: Cunningham

The Mayor declared the ordinance approved and the Clerk assigned the number 654 to the ordinance.

Rachelle Howe, Allamakee County Economic Development Director, talked to the Council about applying for a REAP grant for bike/pedestrian trail and the Council instructed her to proceed with the application. Rachelle also updated the Council on the LMI survey she is working on. Wendy Mihm-Herold, Executive Director of Upper Explorerland Regional Planning Commission, addressed the Council and submitted information on housing tax increment financing. Dennis DeBuhr, representing Waukon Economic Development Corporation, spoke in favor of the housing tax increment financing and asked the Council to consider meeting on this within the next month. The Council agreed to schedule a special meeting for August 17, 2009 at 5:30 p.m. to discuss it further.

Moved by: Mitchell

Seconded by: Wiedner

To approve a resolution on the establishment of the Northeast Iowa Regional Housing Trust Fund.

Yes: Cunningham, Peterson, Wiedner, Sanderson, Mitchell

No: 0

The Mayor declared the resolution approved and the Clerk assigned the number 2231 to the resolution.

Danielle Bucknell, Wellness Center Director, requested the City close Thirteenth Street NW for a Duathlon on September 19, 2009.

Moved by: Mitchell

Seconded by: Sanderson

To approve a resolution to temporarily close Thirteenth Street NW for a Duathlon on September 19, 2009 (from approximately 5:00 a.m. – 11:00 a.m.)

Yes: Wiedner, Cunningham, Mitchell, Peterson, Sanderson

No: 0

The Mayor declared the resolution approved and the Clerk assigned the number 2232 to the resolution.

Danielle Bucknell, Wellness Center Director, updated the Council on the Wellness Center's finances and memberships.

Moved by: Mitchell
To approve the agreement between the City of Waukon and TeKippe Engineering P.C. for engineering services for Waukon/Wellness Center South Parking Lot Project.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Peterson

No: 0

The Council discussed financing of the Wellness Center South Parking Lot Project.
Moved by: Peterson
To pay the costs of the Wellness Center South Parking Lot Project from TIF funds and the McElroy monies of \$50,000.00 (\$25,000.00-FYB '09, \$25,000.00 FYB '10) will go into the City's fund for the project.

Seconded by: Wiedner

Yes: 5

No: 0

The Mayor declared the motion carried.

The Mayor announced that was appropriate at this time to take action on the proposed Wellness Center South Parking Lot Project and to arrange for the taking of bids for this project.

Moved by: Cunningham

Seconded by: Mitchell

To approve resolution ordering the preparation of detailed plans and specifications, notice of hearing, notice to bidders and form of contract.

Yes: Cunningham, Peterson, Wiedner, Sanderson, Mitchell

No: 0

The Mayor declared the resolution approved and the Clerk assigned the number 2233 to the resolution.

The City Clerk announced that detailed plans and specifications, notice of hearing and notice to bidders and form of contract pertaining to the Wellness Center South Parking Lot Project have been filed.

Moved by: Peterson

Seconded by: Sanderson

To approve resolution approving detailed plans and specifications, notice of hearing, notice to bidders and form of contract.

Yes: Wiedner, Cunningham, Mitchell, Peterson, Sanderson

No: 0

The Mayor declared the resolution approved and the Clerk assigned the number 2234 to the resolution.

Lyle TeKippe, TeKippe Engineering, updated the Council on the Airport Improvements Project.

The Council discussed the possible need for stop signs at corner of Third Avenue SE and Fifth Street SE and the corner of Third Avenue SE and Sixth Street SE. No action taken.

The Mayor updated the Council on City warning sirens.

The Council discussed the request to review the account at 317 1st Avenue NE for the quarter in excess of normal water usage.

Moved by: Cunningham

Seconded by: Wiedner

To credit the account \$89.69.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Peterson

Seconded by: Wiedner

To approve resolution authorizing internal advance from Tax Increment Fund to the 2009 SW Utility (Water) Improvements Sub fund for \$6,387.60 for costs of the project.

Yes: Peterson, Sanderson, Mitchell, Wiedner, Cunningham
The Mayor declared the resolution approved and the Clerk assigned the number 2235 to the resolution. No: 0

Moved by: Cunningham
To approve a resolution agreeing to close out Second Street SW Water Main Project Fund.
Yes: Cunningham, Peterson, Wiedner, Sanderson, Mitchell
The Mayor declared the resolution approved and the Clerk assigned the number 2236 to the resolution. No: 0

The Mayor updated the Council on testing of Emerald Ash Borer, C-Mart property, complaints of business merchandise on sidewalk and RAGBRAI.

Moved by: Peterson
To adjourn.
Yes: 5
The Mayor declared the motion carried. No: 0

Diane Sweeney
City Clerk