COUNCIL ROOM----------July 6, 2021

The Waukon City Council met in regular session on July 6, 2021 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street and via Zoom technology. Mayor Pro Tem Gayle Decker presided. Council members present: John Lydon, Arvid Hatlan and Ben Rausch (arriving late). Council members absent: John Ellingson. Others present: City Manager Gary Boden; Finance Director Lana Snitker; Police Chief Paul Wagner; Park, Rec and Wellness Center Director Jeremy Strub; Water & Sewer Superintendent Jim Cooper; Street Superintendent Keith Burrett; Assistant City Attorney Kevin Stinn; WEDC- Ardie Kuhse; The Standard- Joe Moses; Walk-On Waukon – Brooke Troendle and citizens.

The Mayor Pro Tem called the meeting to order.

Moved by: Lydon Seconded by: Hatlan

To approve the consent agenda.

Agenda

Minutes of June 7, 2021 regular session

Resolution – Agreeing to the transfer of $9,363.26 from the Wellness Center Operating Fund to the General Fund for the Wellness Center employee share – reimbursement for June, 2021 payroll salaries. The Clerk assigned number 3733 to the resolution.

Resolution – Agreeing to the transfer of $25,000 from the General Fund to the RUT Fund to fund the principal/interest payment on the Johnston Vacuum Sweeper Lease. The Clerk assigned number 3736 to the resolution.

Resolution – Agreeing to the transfer of $41,453.72 from the Road Use Tax Fund to the Debt Service Fund to cover principal/interest payment on the Johnston Vacuum Sweeper Lease. The Clerk assigned number 3737 to the resolution.

Resolution – Agreeing to the transfer of $18,530.85 from the General Fund to the Library Fund for operations. The Clerk assigned number 3738 to the resolution.

Resolution – Agreeing to the transfer of $48,443.04 from the Sewer Revenue Fund to the Sewer Revenue Bond Sinking Fund for the principal/interest payment on the Sewer Revenue Bond, Series 2019 ($43,598.13) and Series 2021 ($4,844.91). The Clerk Assigned number 3739 to the resolution.

Resolution – Agreeing to the transfer of $68,000.04 from the TIF Fund to the Debt Service Fund to pay the (2) monthly principal grant payments of $3,000 and $2,666.67 to the Allamakee/Clayton Electric Cooperative (ACEC) for the Waukon Fire Station Loans. The Clerk assigned number 3740 to the resolution.

Resolution – Agreeing to the transfer of $3,500 from the Sewer Fund to the Water Resource Restoration Fund for engineering costs for the Water Resource Restoration Sponsored Project, with the understanding that, when reimbursements are received through the Clean Water Street Revolving Fund (CWSRF) the amount will be paid back to the Sewer Fund. The Clerk assigned number 3741 to the resolution.

Approval of Class C Liquor License (LC) (Commercial) with Class B Native Wine Permit, Outdoor Service and Sunday Sales for Waukon Banquet Center, LLC, 612 Rossville Rd.

Approval of Transfer of Premise, Temporary transfer beginning 7/21/2021 and ending 7/26/2021; Pavilion to Grandstand, Allamakee County Agricultural Society, 705 Allamakee St.

Approval of Variances for 502 3rd St. NE, 205 5th St. SW, 406 1st Ave. SW

Approval of Citizen Complaint Form

Approval of Board Member Term Appointments: School Approved/Appointed Park & Rec, Wellness Board, Luke Steege

Payment of Claims

Payment of Claims for: July 6, 2021

Allamakee Economic Development	Contribution Qtr #1 FY 21/22	3,098.50
Allamakee County Sheriff	Answering Services	750.00
Bruening Rock Products	Supplies	370.63
CarQuest Waukon	Repairs	320.50
Clark Tire Pros	Services	29.95
City Laundering Company	Uniforms	857.13
Culligan	Supplies	48.50
Cunningham Hardware	Supplies	59.46
Dorsey & Whitney, LLP	Legal Services - WWTP - SRF Loan	4,000.00
Electronic Engineering	Antenna	264.95
Fehr Graham Engineering	Engineering - Water Resource	3,500.00
First Net / AT & T Mobility	Telephone	168.74
Freedom Bank	Gund-Prin/Int	4,550.00
Hawkeye Environmental	Asbestos Survey - Tierney	975.00
Helping Services of Youth & Families	Appropriation FY 21/22	100.00
Matt Hawkins Southside Rentals	Rent	1,000.00
Iowa Dept Transportation	Supplies	2,458.36
Iowa League of Cities	Annual Membership	2,251.00
Iowa One Call	Locates	71.10
Jim's Full Service	Fuel	1,875.15
Keystone Laboratories	Water Testing	51.20
Kurth Plumbing & Heating	Water Heater	1,270.45
MPH Industries, Inc.	Antenna Cable	63.76
Mediacom	Telephone/Internet	147.73
McMillan Muffler	Repairs	72.60
Municipal Supply	Parts	493.20
Ness Pumping	Services	4,045.00
News Publishing	Services	1,014.37
NEIT	Internet	59.95

Northeast Iowa Comm. Action	Appropriation FY 21/22	3,897.00
Quillin's Food Ranch	Shipping / Supplies	240.91
Reel-Core, Inc.	Reimburse Franchise Fees - 2nd Qtr 2021	7,763.35
Ed Schoenthal	Reimburse - DCI Lab	92.05
Sun Life Financial	Insurance	252.00
Tax Exempt Leasing	Sweeper payment	41,453.72
TestAmerica	Testing	1,431.00
USA Blue Book	Supplies	187.44
United States Treasury	PCORI Fees	73.82
Paul Wagner	Reimburse – Simplisafe	14.99
Paul Wagner	Reimburse - Supplies	54.88
Waukon Economic Development	Contribution Qtr #1 FY 21/22	10,692.35
Waukon Fire Dept.	28E Agreement	21,250.00
Waukon State Bank	Gund-Prin/Int	4,550.00
Waukon Tire Center	Repairs	19.00
West Side Lumber	Supplies	33.47
WrightWay Computers	IT Services	190.00
Zarnoth Brush Works, Inc.	Supplies	331.50
Zoro	Supplies	188.54
PAID CLAIMS:		
Regular Payroll	June 13-26, 2021	56,207.66
EFTPS	Federal Withholding	4,093.14
EFTPS	SS/ Medicare Withholding	10,908.96
Town & Country Sanitation	Services	18,132.50
Wapasha Construction	WWTP Pay App #25	601,262.04
Waukon Postmaster	Postage	163.80
Waukon State Bank	Annual CC Fee	12.00
Wellmark BCBS	Insurance - July	23,327.42
Wellness Claims:		
Park/Rec - Pool Claims:		
Lifetime Gutters	Services - Complex	1,984.50
Schulze Construction	Repairs - Complex	681.21

General:	120,686.96	Water:	12,172.00
Library:	4,801.80	Sewer Plant:	605,262.04
RUT:	14,020.41	Sewer:	13,621.59
Employee Ben.:	17,862.96	Debt Gund:	9,100.00
Tierney Building:	975.00	Debt Service:	41,453.72
Water Resource:	3,500.00	FUND TOTALS:	$ 843,456.48

Yes: Lydon, Hatlan, Decker Absent: Rausch, Ellingson No: 0
The Mayor Pro Tem declared the motion carried.

Under Public Comments: WEDC Director Ardie Kuhse stated the city is able to put out a press release regarding awarded grant funds for the Tierney building if they would like since Iowa Economic Development Authority has completed theirs.

Council Member Ben Rausch arrived during department reports.

Under Department Reports: Park, Rec & Wellness Director, Jeremy Strub briefed that Music in the Park is going well and has four nights left. Water & Sewer Superintendent Jim Cooper briefed that the 2nd Street project valve was replaced last week. Biomass in the new plant is building bugs and is working well. Street Superintendent Keith Burrett briefed that crosswalks are getting painted and will be touched up in the fall and the street patching is going on still. Police Chef Paul Wagner briefed there was water in the back portion of the police station that appears to have occurred from the air conditioning drain leaking water down the drop ceiling.

City Manager Gary Boden briefed that the street project will be on a three-to-four-week hiatus due to waiting on the concrete portion of the project.

Finance Director Lana Snitker discussed the expenses for the Wastewater Sewer Treatment Plant project contract and funding sources.
Moved by: Rausch Seconded by: Lydon
To approve to fix a date of July 19, 2021 for a public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed $750,000.
Yes: Decker, Hatlan, Lydon, Rausch Absent: Ellingson No: 0
The Mayor Pro Tem declared the resolution passed and the Clerk assigned number 3742 to the resolution.

Walk-On Waukon Committee Representative Brooke Troendle updated the council on current funding and requested direction on a walking path around the golf course. The council would get a cost estimate for the project and re-visit the topic.
No action taken.

WEDC Director Ardie Kuhse informed the council that Crazy Days will be occurring August 4th and 5th and discussed the businesses being able to do sidewalk sales. Council discussed that would be allowed but wanted to check if there were ADA requirements on the sidewalks.
Moved by: Hatlan Seconded by: Lydon
To waive any vender permits for those two days so they can locate on the plaza, the chamber parking lot or in the downtown area as long as it is not in the street. The permit application is waived and Ardie will be in charge of vendors who want to set up.

Yes: 4 Absent: 1 No: 0
The Mayor Pro Tem declared the motion carried.

City Clerk Sarah Snitker briefed on the CDBG housing rehabilitation program.
Moved by: Decker Seconded by: Hatlan
To approve procuring for the administration and technical services and move forward with the program.
Yes: 4 Absent: 1 No: 0
The Mayor Pro Tem declared the motion carried.

Moved by: Decker Seconded by: Hatlan
To adjourn.
Yes: 4 Absent: 1 No: 0
The Mayor Pro Tem declared the motion carried.

Sarah Snitker
City Clerk